

**OFFICIAL MINUTES MAY 8, 2013
CITY OF GUNNISON PLANNING AND ZONING COMMISSION
REGULAR MEETING**

7:00PM

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MEMBERS	PRESENT	ABSENT	EXCUSED
Carolyn Riggs, Chair	X		
Erik Niemeyer	X		
Erich Ferchau	X		
Andy Tocke	X		
Bob Beda	X		
Greg Larson	X		
Councilor Ellen Harriman	X		

OTHERS PRESENT: Community Development Director Steve Westbay and Planning Technician Pam Cunningham

I. CALL TO ORDER AT 7:03 PM BY CHAIR CAROLYN RIGGS

II. PLEDGE OF ALLEGIANCE TO THE FLAG

III. UNSCHEDULED CITIZENS. There were none.

IV. CONSIDERATION OF THE APRIL 24, 2013 MEETING MINUTES. Commissioner Larson moved and Commissioner Tocke seconded to approve the April 24, 2013 meeting minutes as corrected.

Roll Call Yes: Niemeyer, Ferchau, Riggs, Beda, Harriman, Tocke, Larson

Roll Call No:

Roll Call Abstain:

Motion carried

V. RESOLUTION 1 SERIES 2013 COMMENDING ELLEN HARRIMAN FOR HER SERVICE TO THE PLANNING AND ZONING COMMISSION.

Commissioner Larson moved to approve Resolution 1, Series 2013 and to authorize Chair Riggs to sign the document. Director Westbay read the Resolution in its entirety. Commissioner Niemeyer seconded the motion.

Commissioner Larson stated that the Resolution is a small token of thanks for Councilor Harriman's service to the City. Director Westbay added his thanks. Chair Riggs mirrored the sentiments.

Roll Call Yes: Ferchau, Tocke, Riggs, Beda, Harriman, Niemeyer, Larson

Roll Call No:

Roll Call Abstain:

Motion Carried

Commissioner Beda invited Councilor Harriman to attend future P&Z meetings as an interested citizen.

VI. COUNCIL UPDATE. Councilor Harriman reported there are two public hearings on Friday for liquor licenses. Since Council has not met for two weeks she asked Director Westbay to update the Commission on recent City business. He stated that:

- bids for the Police Department/Communications Center have been received;

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- the summer Parks and Recreation programs will be published May 10th;
- the first meeting for fireworks planning is May 10th;
- the election is keeping the City Clerk's Office busy;
- the Finance Department is gearing up for the annual audit;
- a special events concept to close some of the downtown area is being discussed with local merchants;
- the Bike Rodeo was successful with approximately 100 children participating. It will now be an annual event in the spring. Tomichi Cycles donated 40 helmets and the WSCU Mountaineer Sports Club helped out; and,
- the Boomers and Beyond group had a party for Dan Ampietro to commemorate his 30th anniversary working for the City.

VII. COMMISSIONER COMMENTS.

- Commissioner Ferchau asked about the plan to close a three block area of downtown one evening a month for 9 months excluding January, February and March. Director Westbay replied that the event is being proposed by two business owners and will be a request to City Council for a Continuing Special Event. The City Manager and the Program Director will get merchants together to discuss the idea but nothing will be done until new the new Council is seated.
- Commissioners Tocke and Larson asked to be excused from the May 22nd meeting.
- Chair Riggs said that [in the event she is elected to City Council] it has been an honor to work with [the P&Z] and that it has been educational. She said that if she is not elected she plans to continue to be here and working hard.

VIII. MOTION TO EXCUSE COUNCILORS TOCKE AND LARSON FROM THE MAY 22, 2013 MEETING. Councilor Harriman moved and Commissioner Niemeyer seconded the motion to excuse Commissioners Tocke and Larson from the May 22nd meeting.

Roll Call Yes: Ferchau, Tocke, Riggs, Beda, Harriman, Niemeyer, Larson
Roll Call No:
Roll Call Abstain:
Motion Carried

IX. MOTION TO CANCEL THE MAY 22, 2013 MEETING OF THE PLANNING AND ZONING COMMISSION. Chair Riggs asked for a motion to cancel the May 22nd meeting since it will be a work session, two people will be absent and there will potentially be new members after the election results are determined. Commissioner Larson moved and Commissioner Niemeyer seconded the motion to cancel the May 22nd meeting.

Roll Call Yes: Ferchau, Tocke, Riggs, Beda, Harriman, Niemeyer, Larson
Roll Call No:
Roll Call Abstain:
Motion Carried

X. PLANNING UPDATE. Director Westbay updated the Commission on recent activity in the Community Development Office. Staff has been working on the following:

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- an application from Gunnison Valley Partners for the *Stormwater Drainage Master Plan* for Gunnison Rising which will be processed as a Major Change to the PUD;
- the Highway Access Control Plan including an open house on April 3rd and individual interviews with land owners on April 24th and 25th;
- a Conditional Use application for a mortuary to be operated in the CBD at 106 S. Taylor;
- a Federal Lands Access Program grant funded by Federal Highway funds to connect urban centers to public lands. The BLM is a partner to the grant. The grant is targeting the trail segment from the airport perimeter road through Gunnison Rising to Signal Peak and will connect the Tomichi Creek Wildlife Area and the Signal Peak Recreation Area. The Signal Peak Recreation Area is being proposed by the BLM for the Gunnison Sage-grouse CCA to concentrate recreation away from Critical Habitat;
- preliminary revisions of the *LDC* Incentives section pending guidelines from the Housing Authority, which should be available soon;
- building and demolition permits for the Family Dollar;
- inspections on the Tractor Supply Company, which plans to open in August; and,
- the Fire Department has had to deal with several structural fires lately—the Cebolla Condos fire was electrical.

XI. ADJOURN TO WORK SESSION. Chair Riggs adjourned the meeting to a work session at approximately 7:25 p.m.

Carolyn Riggs, Chair

Attest:

Pam Cunningham, Secretary